Using Meetoo in a Web browser

Opening your Meetoo meeting and your presentation

2. **Maximise the browser window** and log in to your Meetoo account
3. Open the Meeting you wish to use and **Start** it
4. **Write the Meeting ID** on the board
5. Ask your students to join the meeting (web browser or app)
   - meetoo.com - Join Meeting - Meeting ID – enter profile name (optional)
6. **Open your presentation and begin**

Polling a question 1: live votes total visible during polling

1. When you reach a point where you wish to open a poll, switch to your browser
2. Select **Polls** in the menu on the left of your Meetoo dashboard
3. Open the first poll and allow students to vote
4. Close the poll and push results

Polling a question 2: votes total hidden during polling

1. When you reach a point where you wish to open a poll, switch to your browser
   - *Option: in a CLS room, blank the screen using the touch panel*
2. Select **Polls** in the menu on the left
3. Open the [Polls Projector](#) (in a new browser tab)
   - *The Polls Projector button is on the menu on your Meetoo dashboard*
4. Switch to your Meetoo dashboard tab and open a poll
5. Switch back to the [Polls Projector](#) tab while your students vote
   - *Option: in a CLS room, reveal the screen using the touch panel*
6. When students have voted, switch back to your Meetoo dashboard and close the poll
7. Push the results and either:
   a) move to the next poll using the **Next** button - or
   b) switch back to your presentation – or
   c) view Meetoo messages – or some other activity.

Polling a question 3: votes total never made visible

- If you are in a CLS room you can blank the screen using the touch panel for steps 6 and 7.
- If you have a laptop, view your Meetoo dashboard on its screen and [drag the Poll Projector tab](#) to view it in a new browser window on the extended (projected) display.

Windows PC: switch between your slides and Meetoo using Alt-Tab

When you reach the slide where you wish to open a poll:
1. Press and hold the Alt key
2. Tap the Tab key until your web browser (with Meetoo) is highlighted
3. Release the Alt key and you will switch to your web browser
4. When you are ready, quickly press Alt-Tab to switch back to the previous application

MacOS: switch between your slides and Meetoo using F3

When you reach the slide where you wish to open a poll:
1. Tap the F3 key to display all open windows
2. Click on your web browser (with Meetoo)
3. When you are ready, tap F3 and click on your slides