|  |  |
| --- | --- |
| **Aims of the session** | Learning aims* Welcome the students and explain the aims of peer learning
* Help the students to form relationships with each other
* Introduce the students to sussed, blackboard and outlook
 |
| **Preparation before the session** | Choose which icebreakers and activities you are going to use Print and gather any necessary resources Arrive in good time before the session and set up the classroom as you like |

|  |  |
| --- | --- |
| Ice-breaker (10 - 15 minutes) | * See document called ‘Icebreakers’ and choose the activity for the first session.
* Icebreakers are great because they get people talking and make the atmosphere of the group better.
* Ice breakers can also be used at the beginning of later session, if you feel that there is a need.
 |
| Materials: Icebreakers |

|  |  |
| --- | --- |
| Introduction to the University (10-15 minutes) | * Introduce the essential websites: SUSSED, Blackboard, Outlook and AOB.
* Encourage to join societies and explain how to do it: find out on SUSU page about the societies you would like to join, then email/message through Facebook/check Facebook page to know more about their first session!
* Social Media: Facebook page, Instagram.
* Introduce the help available, may use Support Flowchart.
* Register with GP: brief reminder.
* Business school and placements: briefly.
* Remind about Induction Quest and give a chance to ask questions.
 |
| Materials: Support Flowchart, Introduction to Blackboard, Introduction to Outlook, Introduction to SUSSED |

|  |  |
| --- | --- |
| Introduction to the Library (20 - 30 minutes) | * In the seminar room explain how to:
	+ Use WebCat to find books
	+ Renew loans
	+ Place a hold
	+ Book study rooms/desks
	+ Use library website <http://library.soton.ac.uk/home> - library workshops (e.g., academic writing)
* Show around the library:
	+ Where and how to borrow and return books
	+ How to use computers to find where certain books are located
	+ How to print/scan/copy and top up printing credit
	+ Course collection and where to collect holds
 |
|  |

|  |  |
| --- | --- |
| Library Treasure Hunt | * This is a more interactive way to make students familiar with the library and services available.
* Put the students into small groups (3-4 students per group) and make them complete the tasks.
* All the tasks are presented in the document called ‘Library Treasure Hunt’.
* Note: tasks can be edited in case you want to make it shorter/longer/include any other tasks.
 |
| Materials: Library Treasure Hunt |