

# Permission to Record Presentations

Module name: .....

Module code: ..... Year/Semester:.....

Tutor name(s): .....

Each student will be delivering one or more presentations, either individually or as part of a group. These presentations will be assessed and count towards the grade for this module. Your tutor wishes to record these presentations for the following educational **Purposes** (tick all applicable):

- Your own learning – for example reviewing your performance;
- Moderation of the grade awarded by another tutor;
- Quality Assurance by an external examiner.
- Collaborative learning – for example viewing and/or reviewing other students’ presentations;

**By signing this form, each Student (herein referred to as “You”) is entering into a separate and legally binding agreement with the University, effective from the date upon which they sign it.**

**Legal Small Print: Terms of Agreement**

In consideration of the mutual rights and obligations set out below:

1. You grant the University the right to make audio and/or video recordings of your assessed presentations that form part of this module and to store them on institutional systems.
2. You will retain the copyright ownership in copyright works of which you are an author and which are presented by you (“Presentation Works”). You will also retain all performance rights in your presentation(s). Together the Presentation Works and your performance rights are called the “Works”. The University is the copyright owner of all the recordings made.
3. You grant the University and any party authorised by the University, a worldwide , non-exclusive right to use, make copies of, publish or otherwise communicate and distribute the Works in the recordings via any medium, including but not limited to the internet for the educational Purposes defined above. The University will use reasonable efforts to ensure that it restricts access to the recordings to only those people who (i) need to view the recording for the educational Purposes defined above or (ii) have technical responsibility for making the recordings available.
4. You waive all rights you may have to prohibit or object to the University using the recordings for the educational Purpose as set out in this Agreement.
5. This Agreement constitutes the entire agreement between the University and you related to the recordings for the Module above. This Agreement may be signed in counterparts and each counterpart will be an original, and together they will constitute one and the same agreement. Any variations to this Agreement must be in writing and signed by both a University representative and You. Any disputes under this Agreement will be determined according to English law and the courts in England and Wales will have the exclusive jurisdiction to adjudicate on them.

**Signed for and on behalf of the University**

Tutor(s):.....

Date: .....

**Tutor: please send a photocopy of the completed form to: 6754, Legal Services, B37, Highfield Campus.**

